Grace School Associations

Diploma and Graduation Reservation Form

Be sure to fill out all of the information, even if your senior is only getting a diploma. 'Member number (last four #)_____
Diplomas are issued after final grades are in and ranking closes. If you need your items by a certain date, please specify date needed.
If you are graduating with Grace, please email a recent photo of graduate, and fill in the height and weight.
The following information will be used for your student's diploma - Please do not abbreviate, or leave out information.
Diplomas are issued exactly as you indicate. Graduation date defaults to the GSA graduation date unless otherwise specified.

***Full Name of Graduate**	'Email Address
Shipping Address	***City, State, Zip** -
Parent's Names	**Phone Number**
***Name of School**	**Circle one - Male Female** Height Weight
Are you a member of the National Honor Society? Y / N	**Have you ever had an IEP or 504 education plan?** Y / N

Reservations for the graduation must be received by December 31. We are not responsible if resevations are received after due date.				Price	Qty	Amount
Diploma without ceremony - (not taxable)				$ 25.00		
We do not certify diplomas if we do not certify transcripts. Certificate of Attendance will be given.						
Graduation pack - includes graduation ceremony, reception, cap, gown, tassel, diploma cover, diploma, tee-shirt, lunch for the graduate, taxes, shipping and handling (Please specify tee shirt size below) (non-taxable)				**$200.00**		
No Substitutions.						
If ordering graduation package -please do not order other items that are included unless you want more than one.						
****Senior Class T-Shirt** (circle size) - Not be available after December 31	S	M	L	$ 25.50		
All are Unisex Adult sizes	XL	XXL	XXXL	$ 27.50		
****Tassel only** (may not be available after March 1)				$ 12.50		
****Honor Cord** - Scholarship recipients, graduates with A average		(may not be available after March 1)		$ 30.00		
****Honor Cord** - Scholarship recipients, graduates with B average		(may not be available after March 1)		$ 20.00		
****Honor Stole** - Must be National Honor Society, Valedictorian, or Salutatorian	(may not be available after March 1)			$ 30.00		
****Optional Padded Diploma Cover** - Navy				$ 22.50		
			add shipping (10%) to the ** items			
			Tax 8%			
Honor cord recipients must have completed 2 years of high school at the time of order to determine eligibility			Late fee (if received after January 31)	$50.00		
			Total (non refundable)			

Office use only		*Payments*	
Diploma only		*January*	
Package		*March*	
DVD		*April*	
Other items		*In full*	

If making payments, first payment is minimum of 1/3 total.
Payment method - check # credit/debit money order
1st payment due December 31 $_____ 2nd payment due Feb 1 $_____ 3rd payment due March 1 $_____
Card Information: Name on card _____ Card # _____ Exp. _____
Would you like auto billing on the dates above? Yes No