

Grace Schools Association

Graduation and Diploma Reservation Form

Be sure to fill out all of the information, even if your senior is only getting a diploma.

Diplomas cannot be issued until final grades are in. Please allow two to four weeks for diplomas once final grades are submitted.

If you are graduating with Grace, please send a recent wallet sized photo of graduate.

This information will be used for the diploma.

Full Name of Graduate _____	Circle one - Male Female
Shipping Address _____	Height - _____ Weight - _____
Parent's Names _____	Email Address _____
Name of School _____	City, State, Zip - _____
	Phone Number _____
Are you a member of the National Honor Society? Y / N Have you ever had an IEP or 504 education plan? Y / N	

	Price	Qty	Amount
Reservations for the graduation must be received by January 31. We do not accept reservations after due date.			
Diploma without ceremony - must state date of graduation or it will be the same as the GSA Graduation date (not taxable)	\$ 25.00		
Graduation pack - includes graduation ceremony, reception for graduate and 15 reception tickets, cap, gown, tassel, diploma cover, diploma, tee-shirt, and class photo, taxes, shipping and handling (Please specify tee shirt size below)	\$ 215.00		
Senior Class T-Shirt (circle size) - May not be available after January 31	S M L		\$ 22.50
	XL XXL XXXL		\$ 25.50
Extra reception tickets \$5 each	\$ 5.00		
Extra Tassel only (may not be available after March 1)	\$ 10.00		
Honor Cord - Scholarship recipients, graduates with A/B average	\$ 20.00		
Honor Stole - Must be National Honor Society, Valedictorian, or Salutatorian	\$ 25.00		
Optional Padded Diploma Cover - Navy	\$ 16.50		
DVD of GSA graduation ceremony	\$ 20.00		
(Diplomas and graduation packs non-taxable) 8% Tax			
Sub - Total			
(Diploma and graduation packages are excluded) 10% Shipping and handling			
Total (non-refundable)			

<i>Office use only</i>		<i>Payments</i>		
<i>Diploma only</i>		January		Payment method - check # credit/debit money order
<i>Standard</i>		March		1 st payment due January 31 \$ _____ 2 nd payment due March 1 \$ _____ 3 rd payment due April 1 \$ _____
<i>Deluxe</i>		April		Card Information: Name on card _____ Card # _____ Exp. _____
<i>Other items</i>		In full		Would you like auto billing on the dates above? Yes No